

Location of Meeting: First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

Topic: First 5 Shasta Public Hearing & Commission Meeting

Time: April 24, 2023, 2:30 PM Pacific Time (US and Canada)

1. Call to Order

Welcome and Introductions by Brian Cole, Chair.

Commission

Joe Ayer (2:33 pm)
Kathy Barry
Brian Cole
Elisabeth Cooper
Tim Garman
Kevin O'Rorke
Miguel Rodriguez
Michael Vovakes

Staff

Wendy Dickens
Elizabeth Poole
Nicole Brainerd
Tristen Grantham
Doug Woodworth

Public

Jennifer O'Donnell

2. Public Hearing

a. First 5 California 2021–2022 Annual Report

Doug Woodworth, Data and Evaluation Coordinator presented the First 5 California 2021–22 Annual Report data. Woodworth also reviewed some data and funding highlights from First 5 Shasta's (F5S) fiscal year 2021–22.

3. Close Public Hearing

4. Public Comment Period

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the Commission on any matter within the Commission's subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the Commission, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

Commissioner Recusal Reminder

All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

5. Consent Agenda

Action Item

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:

- a. Minutes from February 27, 2023 Commission Meeting
- b. First 5 Shasta Financial Report FY 2022–23 (July–March) Budget to Actual
- c. Retention Policy

Motion to approve consent agenda:

Motion/Seconded: Barry/Garman

Ayes: Barry, Cole, Cooper, Garman, O'Rorke, Rodriguez, Vovakes

Nays: None

Motion: Approved

6. Commission Calendar Update**Action Item**

Dickens explained there was an error on the previously approved calendar. The August meeting was scheduled for August 21, 2023 and should have been August 28, 2023.

Motion to approve updated calendar:

Motion/Seconded: Garman/Vovakes

Ayes: Barry, Cole, Cooper, Garman, O'Rorke, Rodriguez, Vovakes

Nays: None

Motion: Approved

7. LAUNCH Parent Partners Contract Revision**Action Item**

Dickens described that there have been some issues with the Health and Human Services Agency (HHSA) around commitments and agreements which has resulted in F5S having to pay back some funds to HHSA. Moving forward, Dickens would like to retain relational partnership with HHSA but discontinue a contracting relationship. F5S does have an MOU with HHSA regarding the Healthy Babies program which will continue. Dickens described that the LAUNCH Parent Partner program would move forward directly with Pathways to Hope for Children (Pathways) to continue the LAUNCH Parent Partner program. F5S will be moving forward with \$300,00 over the three years but will no longer be matched by HHSA. The program supports parents with getting their children to school every day and helps address absenteeism in Shasta County. Vovakes asked if we could get out of the contract. Dickens replied that the contract with HHSA was never fully executed but regarding the contract with Pathways, there is the ability to amend that contract. Cole clarified that the changes would not be costing F5S anything more, just removing the agreement with HHSA's match of \$300,000. Dickens confirmed and added that F5S would like to move forward with the contract to continue the work that is being done by Pathways. Ayer mentioned that less funding means less outcomes and asked Dickens if that is something we are ok with moving forward knowing and Dickens confirmed.

Rodriguez described HHSA's side and that there were issues with the data being collected and that it didn't capture information to show whether the program was helping decrease the absence of children at school. Rodriguez continued that there were different interpretations of what the contract stated and what the reporting requirements were, which is why HHSA did not want to move forward with the contract. The outcomes they thought were going to be there were not there. There was also concern from HHSA about people being utilized for the program that weren't necessarily written into the contract. Dickens added that originally HHSA requested that they match funds. HHSA would pay through employment and F5S would match regarding other supports of the program. When it was interpreted recently by HHSA they stated they would only be paying half of the employment costs, which gave F5S a heavier expense load. Dickens went on to explain that the language of the contract was not strong enough and F5S agreed to pay back those funds to HHSA and move forward without that partnership. Dickens responded that the issues around the data capture piece were not brought to her attention or reported to F5S by HHSA and appreciated Rodriguez's input. Garman asked how much we had to pay back; Brainerd replied just under \$8,000. Rodriguez recommended that in moving forward with this LAUNCH contract, F5S understands exactly what expenses under staffing and program are being paid for and that were not paying for employee's full-time expenses if they are working in different programs. Ayer asked if the contract shifted with different leadership changes at the county and Dickens confirmed and added that there was staffing and documentation issues from Pathways. Dickens added that it will

be critical for F5S to make sure Pathways is following the contractual agreement and receiving proof and evidence. Cole asked for confirmation that HHSA will be removed from the contract with their \$300,000 match and F5S will move forward contracting with Pathways to provide them the \$300,000 over three years. Brainerd confirmed to Cole that this doesn't not change F5S's commitment to the LAUNCH program, it just changes the language of the contract to remove HHSA's match.

Motion to approve contract revision to the Shasta County Child Abuse Prevention Coordinating Council (Pathways), with a revised award amount for up to \$300,000 for the period October 1, 2022 through September 30, 2025:

Motion/Seconded: O'Rorke/Ayer

Ayes: Ayer, Cole, Cooper, O'Rorke, Vovakes

Abstention: Barry, Garman, Rodriguez

Nays: None

Motion: Approved

8. Strategic Plan Presentation by Glen Price Group

Jennifer O'Donnell from Glen Price Group highlighted some opportunities and priorities from previous discussions and conversations about the strategic plan. O'Donnell posed some questions to the Commissioners to discuss and proposed some of the key updates/changes to the F5S strategic plan.

9. Update on Contracting with First 5 Modoc

Dickens updated the commission that F5S received our contract with Modoc back from the attorney and after F5S has finalized the contract it will be reviewed at the Admin Ad Hoc Committee.

10. Reports

a. Admin Ad Hoc

Met regarding the applications and vacant seat that Elisabeth Cooper filled.

b. Evaluation & Advisory Committee

Barry explained that during the Evaluation & Advisory Committee meeting the topic of discussion was that PVCA applications were received and will be reviewed this week. Barry added that there was lengthy and mindful discussion on UPK and UTK and the need for workforce development in the ECS settings. There was also a report on neonatal substance issues. Dickens had given updates on home visiting and striving together during that meeting.

c. Executive Director

Dickens updated the commission on some happenings within F5S. Week of the Young Child was well attended and well received in the community at the beginning of April. Dickens announced that Goal Specific grants are open to the community for applications. F5S is moving forward with updating the sign in the front and replacing the vinyl window hands that have been burned from the sun. F5S is currently awaiting quotes on the fencing and concrete work that needs to be done. Dickens mentioned that there is still no update on the IMPACT grant, and that it is scheduled to be released for RFA at the end of the month. For the Home Visiting regional grant, the state will be administering the funding to First 5 Shasta as a hub and then F5S will distribute the funding to the regional counties. F5S went back to the state and recommended collaboration with the Partnership Health region and not the state region. The Home Visiting region is partnering with the Partnership Health region moving forward. Champions for Children will be on May 6th which is free to children under 8 and \$2 admission fee for everyone else. The Champions event gives families access to Turtle Bay for the day with lots of resource tables with information. May 8th is the Commission Planning Day, and we

will be meeting at CR Gibbs. Raising the flag is tomorrow at 9:00 am. Garman joined Dickens for Advocacy Day and met with Senator Dahle about First 5 revenue decrease and the importance of supporting First 5's throughout the state.

d. Commission

Cole updated the group about working with owners of the property near F5S building to clean up the trash. The crisis intervention team is going strong, Cole is advocating for new jail space. Garman spoke about the county working collaboratively with the city to help the jail situation. Rodriguez spoke on funding has released into the community from HHSA regarding innovation projects.

11. Adjournment to Closed Session:

Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- a. Public Employee Performance Evaluation (G.C. 54957)
 - o Title: Executive Director

The meeting was adjourned at 4:09 pm for closed session. Closed session adjourned at 4:30pm. No reportable action was taken.

Submitted by,

Tristen Grantham
Administrative Coordinator