

**Location of Meeting:** First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

**Topic:** First 5 Shasta Commission Meeting

**Time:** July 5, 2023, 2:30 PM Pacific Time (US and Canada)

## 1. Call to Order

Welcome and Introductions by Brian Cole, Chair.

The meeting was called to order at 2:40 p.m.

### Commission

Joe Ayer  
Kathy Barry  
Brian Cole  
Elisabeth Cooper  
Tim Garman  
Kevin O'Rorke  
Cindy Vogt  
Michael Vovakes  
Miguel Rodriguez  
(2:44 p.m.)

### Staff

Wendy Dickens  
Elizabeth Poole  
Nicole Brainerd  
Tristen Grantham

### Public

## 2. Public Comment Period

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the Commission on any matter within the Commission's subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the Commission, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

### **Commissioner Recusal Reminder**

All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

## 3. Consent Agenda

### **Action Item**

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:

- a. Minutes from May 8, 2023, Commission Planning Day Meeting
- b. First 5 Shasta Financial Report FY 2022-23 (July-May) Budget to Actual

**Motion to approve the minutes from May 8, 2023:**

**Motion/Seconded:** Ayer/Garman

**Ayes:** Ayer, Barry, Cole, Cooper, Garman, O'Rorke, Vogt, Vovakes

**Nays:** None

**Motion:** Approved

**Motion to approve the First 5 Shasta financial report:**

**Motion/Seconded:** Ayer/Vogt

**Ayes:** Ayer, Barry, Cole, Cooper, Garman, O'Rorke, Vogt, Vovakes

Nays: None  
Motion: Approved

**4. 2023–2024 Fiscal Year Budget****Action Item**

Consider approval of the budget for the fiscal year period of July 1, 2023, through June 30, 2024.

Dickens highlighted the two–page budget. The first page is a proposed budget with a reduction in costs. The second page is the budget without reductions. Dickens added that it will be the first year that we will have clear information about reduction in tax revenue due to the flavor ban. Dickens noted that First 5 Shasta (F5S) is looking through all the grants we have and making sure they are being leveraged with appropriate staff time. Ayer clarified with Dickens that the reduction within the budget was from the scholarship grants, Dickens confirmed. Dickens added that there was internal conversation of how to better utilize grant funds, scholarships tend to have less impact compared with those that have a broader reach and impact multiple people. Ayer asked if less income will be pulled from the reserves, Dickens confirmed.

Vogt asked if grant funds are often expended or if there are remaining funds. Dickens mentioned that there are applicants that fit better into a different funding category and encourage them to apply for other grants. Dickens added that F5S is looking at our language within the applications to make sure we are getting the best return on investment and the needs of the community to see where F5S can be most impactful with Proposition 10 dollars.

Ayer recommended moving forward with the nonreduced budget, managing the budget to decrease spending, and adjusting as we move forward. Cole appreciated the team putting effort in adjusting the budgets. Ayer mentioned that it would probably be a different conversation if we didn't have money in reserves. Vogt asked Dickens if it is important to cut the \$20,000 from the budget, and Dickens replied that it would be in the best interest of F5S to move forward with the nonreduced budget.

**Motion to approve the nonreduced budget:**

**Motion/Seconded:** Ayer/Garman

**Ayes:** Ayer, Barry, Cole, Cooper, Garman, O'Rourke, Rodriguez, Vogt, Vovakes

**Nays:** None

**Motion:** Approved

**5. Reports**

A report on topics and important information related to the committee or position.

a. Admin Ad Hoc

The Admin Ad Hoc committee did not meet.

b. Evaluation & Advisory Committee

During the Evaluation and Advisory Committee meeting, the perinatal wellness committee had a conversation with the group about supporting the community to reduce neonatal abstinence. The hope was to gather information and feedback to help those members of the community to reduce barriers to receiving assistance. There was also some information presented about Help Me Grow and the PVCA cohort.

c. Executive Director

Dickens gave a report out of happenings at F5S. The Help Me Grow database will be transitioning from STAR to Apricot. Dickens briefly mentioned that she would like to have a further discussion about Pathways to Hope about a potential partnership and perhaps umbrella

over their organization. Dickens mentioned that there are other F5's that have kept a 501(c)(3). Pathways may fit well as both our organizations are about prevention. Dickens plans to give a presentation to Pathways about further partnership on July 20<sup>th</sup>. Dickens urged the Commission to be thinking about what that partnership may look like and develop questions. Modoc is currently working with their county to figure out their structure. F5 Trinity reached out to Dickens, and she will be meeting with Liz Hamilton, the interim CAO. Cole asked about the salary discrepancies between Trinity and other counties, Dickens replied that is a large discrepancy even with the small county augmentation.

d. Commission

Barry gladly announced that Cindy Vogt has been welcomed onto the SCOE board and mentioned that it was a competitive process.

**6. Adjournment to Closed Session:**

Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- a. Public Employee Performance Evaluation (G.C. 54957)
  - o Title: Executive Director

Adjourned to closed session at 3:15 p.m. The meeting was adjourned at 3:35 p.m.

Submitted by,

Tristen Grantham  
Administrative Coordinator