

Location of Meeting: First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

Topic: First 5 Shasta Commission Meeting

Time: August 22, 2022, 02:30 PM Pacific Time (US and Canada)

1. Call to Order

Welcome and Introductions by Kevin O'Rorke, Chairperson

Commission

Kathy Barry
Brian Cole
Joe Chimenti
Kevin O'Rorke
Cindy Dodds
Miguel Rodriguez

Staff

Wendy Dickens
Elizabeth Poole
Nicole Brainerd
Tristen Grantham

Public

Mark Bueb
Susan Wilson
Michael Burke
Nayan Patel

2. Public Comment Period

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the Commission on any matter within the Commission's subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the Commission, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

Susan Wilson spoke on the Master Gardener program, mud run and how First 5 Shasta (F5S) provides books to these programs. Wilson also teaches Culture of Poverty training here at First 5 Shasta.

Nayan Patel is with the WIC program at HHSA and the child literacy program. WIC partnered with F5S to reach 500 individuals with books for their children.

Michael Burke spoke about the programs at Pathways to Hope for Children and data from their annual report.

Commissioner Recusal Reminder

All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

3. Consent Agenda

Action Item

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda.

- a. Consider Approval of Minutes from June 27, 2022 Commission Meeting
- b. First 5 Shasta Financial Report FY 2022-23 (July) Budget to Actual

Motion to approve Consent Agenda:

Motion/Seconded: Dodds/Chimenti

Ayes: Barry, Cole, Chimenti, Dodds, O'Rorke, Rodriguez

Nayes: None

Motion: Approved

4. CalWORKS

Mark Bueb from Shasta County Health and Human Services gave a presentation on CalWORKS and eligibility criteria for pregnant women or families with children to receive cash aid, homeless assistance and employment services. The Welfare to Work program offers additional assistance with transportation, diaper costs, childcare, other ancillary services. Dickens asked if CalWORKs works closely with the

Smart Center, Bueb replied yes with the Welfare to Work program. Cole asked if there is restrictions for the homeless assistance program. Bueb responded they must meet the income requirements and there are additional homeless assistance programs through CalWORKs including housing support program and the family stabilization program.

5. LAUNCH Parent Partner Program Renewal

Action Item

Dickens reviewed some of the data and successes of the LAUNCH parent partner program around absentee issues and the ways the program has supported parents for children to attend school consistently. HHS will be expanding the data markers to capture numbers more accurately. The program was piloted at the Cypress Elementary school program and has now expanded into this LAUNCH program. Burke described that the number of served is significantly higher than the data shows because the parent partner is reaching the whole family, not just the kindergartener. There are self-referrals but are looking to expand parent partners into additional school districts. Current districts include Anderson, Redding and Columbia. Cole inquired about the status of the reserve fund if the funding is transferred. Brainerd stated that with the transfer of the \$180,000, the reserve fund is still above the minimum threshold.

Motion to approve LAUNCH Parent Partner program renewal for \$180,000:

Motion/Seconded: Dodds/Chimenti

Ayes: Chimenti, Dodds, Cole, O'Rorke

Abstention: Barry, Rodriguez

Nayes: None

Motion: Approved

Update to Contracting and Procurement Policy

Action Item

Dickens described the update to the contracting and procurement policy to include information about protest and the process to follow. Dodds asked if there has ever been any protest, Poole replied about 10 years ago.

Motion to approve update to Contracting and Procurement Policy:

Motion/Seconded: Cole/Rodriguez

Ayes: Barry, Cole, Chimenti, Dodds, O'Rorke, Rodriguez

Nayes: None

Motion: Approved

6. Telework Policy

Action Item

Dickens described the telework policy and what F5S is and is not responsible to provide. Dodds asked about the status of people working from home. Dickens replied that telework has been going well the team is very responsive at home and in the office. There is flexibility with the team and the work gets done. Dodds expressed approval of the telework option.

Motion to approve Telework Policy:

Motion/Seconded: Dodds/Barry

Ayes: Barry, Cole, Chimenti, Dodds, O'Rorke, Rodriguez

Nayes: None

Motion: Approved

7. Reports

a. Admin Ad Hoc

The Admin Ad Hoc committee reviewed the telework policy.

b. Evaluation Committee

Dodds reviewed the Evaluation & Advisory Committee meeting: Help Me Grow (HMG) and Home Visiting are now merged and collaborating and are doing a nurturing fathers training in November. Gordon DeWitt gave an updated on the regional collaborative education expansion grant for K-12.

There was a discussion about cradle to career. The Kindergarten Readiness Snapshot was discussed. CDPH Adverse Childhood Experiences Data Report became available and was on the agenda as a link.

c. Executive Director

Dickens reviewed her work and meetings. Reach Higher Shasta meetings have discussed how to promote literacy and partnering with workforce development to support families in the education arena. There are modifications to the Next Stop Kindergarten guides and to make sure language is consistent. The F5S website is coming along, will send out brand script to commission, still waiting for the HMG website to be finished. Audit is currently underway and is new learning curve with new auditors. The F5S building has new alarm system. F5S will be renewing book distribution program with WIC. F5S/QCNS has been able to offer conference sponsorships to CAAEYC and Zero to Three conference. The F5S internet has been hard wired in Zoom Room which creates more connectivity. Mr. Rogers day is coming up.

d. Commission

Health and Human Services adult and child mental health services will be integrating to provide better services to the whole family. Cole talked about the police department being almost fully staffed. Redding Police Department has hired 42 officers in the last 16 months. Cole has moved from admin to field operations. RPD has cleaned up 205,000 lbs. of trash in Redding. Barry discussed the new ECE center at SCOE.

8. Adjournment to Closed Session:

Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

a. Public Employee Performance Evaluation (G.C. 54957)

- Title: Executive Director

Motion to approve evaluation for Wendy Dickens:

Motion/Seconded: Rodriguez/Chimenti

Ayes: Barry, Cole, Chimenti, Dodds, O'Rorke, Rodriguez

Nayes: None

Motion: Approved

The meeting adjourned at 4:10 p.m.

Submitted by,

Tristen Grantham