

**Location of Meeting:** First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

**Topic:** First 5 Shasta, Inc. Board Meeting

**Time:** December 9, 2024, 3:30 PM Pacific Time

## 1. Call to Order

Welcome and Introductions by Wendy Dickens, Executive Director.

The meeting was called to order at 3:46 p.m.

### Commission

Joe Ayer  
Kathy Barry  
Elisabeth Cooper  
Tim Garman  
James Mu  
Tara Shanahan  
Cindy Vogt

### Staff

Wendy Dickens  
Elizabeth Poole  
Nicole Brainerd  
Tristen Grantham

### Public

## 2. Public Comment Period

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the Board on any matter within the Board's subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the Board, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the Board from taking action or discussing the item unless it is already on the agenda.

### **Board Recusal Reminder**

All Board members are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

## 3. Consider approval of minutes from October 28, 2024 Board meeting

### **Action Item**

**Motion to approve minutes from October 28, 2024 board meeting:**

**Motion/Seconded:** Vogt/Garman

**Ayes:** Ayer, Barry, Cooper, Garman, Shanahan, Vogt

**Nayes:** None

**Motion:** Approved

## 4. Board Election of Officers

### **Action Item**

The board elected Wendy Dickens as CEO, Brian Cole as President, Kevin O'Rorke as Vice President, and Cindy Vogt as Secretary/Treasurer.

**Motion to approve Wendy Dickens as CEO, Brian Cole as President, Kevin O'Rorke as Vice President, and Cindy Vogt as Secretary/Treasurer:**

**Motion/Seconded:** Garman/Mu

**Ayes:** Ayer, Barry, Cooper, Garman, Shanahan, Vogt

**Nayes:** None

**Motion:** Approved

## 5. Board Calendar 2025

### **Action Item**

**Motion to approve calendar for 2025:**

**Motion/Seconded:** Vogt/Shanahan

**Ayes:** Ayer, Barry, Cooper, Garman, Shanahan, Vogt

**Nayes:** None

**Motion:** Approved

## 6. Progress Update – First 5 Shasta, Inc.

Dickens updated the board on the 501(c)(3) status. The minutes from this December 9<sup>th</sup> meeting will help with filing the Statement of Information paperwork with the state. Once F5S Inc.'s certification with the state is complete, a bank account can be opened with Cornerstone Bank. F5S will also be filling out paperwork for the charitable foundation in case we want to participate in things like Giving Tuesday. Dicken will be working on the donation policy if is the direction we will go in the future. Ayer asked if money from the nonprofit would be accessible by the state, Dickens replied that it is not accessible.

The meeting was adjourned at 3:55 p.m.

Submitted by,

Tristen Grantham