

**Location of Meeting:** First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

**Topic:** First 5 Shasta, Inc. Board Meeting

**Time:** October 27, 2025, 3:30 PM Pacific Time

## 1. Call to Order

Welcome and Introductions by Wendy Dickens, Executive Director.

### Commission

Joe Ayer  
Cindy Bishop  
Brian Cole  
Elisabeth Cooper  
James Mu  
Matt Plummer  
Tara Shanahan

### Staff

Wendy Dickens  
Elizabeth Poole  
Nicole Godman  
Tristen Grantham

### Public

Marcy Kearney

The meeting was called to order at 3:36 p.m.

**Motion to approve push item number 5 to the top of the agenda.**

**Motion/Seconded: Ayer/Shanahan**

**Ayes: All**

**Nays: None**

**Motion: Approved**

## 2. Public Comment Period

There was no public comment.

## 3. Consent Agenda

### Action Item

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any board member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:

- Minutes from August 25, 2025 Regular Board Meeting
- F5S Incorporated FY 2025–26 Q1 Statement of Financial Position
- F5S Incorporated FY 2025–26 Q1 Statement of Activity

**Motion to approve the consent agenda.**

**Motion/Seconded: Plummer/Bishop**

**Ayes: All**

**Nays: None**

**Motion: Approved**

## 4. Strategic Plan Update

Dickens reminded the board that the strategic planning processes developed with the Commission is to be mirrored within the board. Dickens noted that governmental grants would be applied for through the commission and vice versa for nonprofit. The only thing that may be different would be the funding structure, in which there is currently no funding within the nonprofit.

## 5. First 5 Shasta, Inc. Audit 2024–2025

### Action Item

Marcy Kearney with Christy White Associates presented the 2024–2025 Audit report for First 5 Shasta, Incorporated that there was no finding on opinions with the financial statements, state compliance and internal control over the financial reporting. A recommendation from the auditor's was to establish set policies and procedures once the nonprofit is up and running.

**Motion to approve the First 5 Shasta, Inc. 2024–2025 Audit**

**Motion/Seconded: Ayer/Plummer**

**Ayes: All**

**Nays: None**

**Motion: Approved**

The meeting was adjourned at 3:46 p.m.

Submitted by,

Tristen Grantham