

Location of Meeting: First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

Topic: First 5 Shasta, Inc. Board Meeting

Time: August 25, 2025, 3:30 PM Pacific Time

1. Call to Order

Welcome and Introductions by Wendy Dickens, Executive Director.

Commission

Brian Cole
Cindy Bishop (3:09 p.m.)
James Mu
Kevin O'Rourke (2:37 p.m.)
Matt Plummer
Chere Sullivan
Elisabeth Cooper

Staff

Wendy Dickens
Elizabeth Poole
Nicole Godman
Tia Diaz

Public

2. Public Comment Period

There was no public comment.

3. Consent Agenda

Action Item

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any board member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:

- Consider approval of minutes from June 23, 2025 Board meeting
- F5S Incorporated Financial Report FY 2024-25 Budget to Actual
- F5S Incorporated Financial Report FY 2025-26 (July) Budget to Actual

4. Audit Update

Godman discussed the progress of two separate audits: one for the commission and another for the 501(c)(3) entity, with Godman managing both processes.

5. Fiscal Update

Godman is working on the setup of QuickBooks Online for financial management, which was made possible through a significant discount from TechSoup. F5S will also be implementing a donation button on the F5S website.

The meeting was adjourned at 4:03 p.m.

Submitted by,

Tristen Grantham
Administrative Coordinator