Location of Meeting: First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001
Topic: First 5 Shasta Public Hearing Commission Meeting
Time: April 27, 2026, 2:30 PM Pacific Time

1. **Call to Order**
   The meeting was called to order at 2:32 p.m. by Cindy Bishop, Chair.

Commission	Staff	Public
Cindy Bishop	Wendy Dickens	
Elisabeth Cooper	Elizabeth Poole	
Jame Mu	Nicole Godman	
Matt Plummer	Tristen Grantham	
Tara Shanahan	Amber Condrey	
Chere Sullivan		

2. **Public Hearing**
   a. First 5 California Annual Report FY 2024-25
      Amber Condrey, Data and Evaluations Coordinator, provided an overview of the First 5 California (F5CA) Annual Report for FY 2024–25. Bishop expressed appreciation that Shasta County participates in the Dolly Parton Imagination Library program. Bishop also noted that the Champions for Children event was well attended and provided meaningful benefits to the community.
   b. First 5 Shasta Strategic Plan FY 2026-31
      Condrey presented an overview of First 5 Shasta's (F5S) new 2026–2031 Strategic Plan. Bishop asked whether the data metrics for the priority areas would be easily accessible. Condrey confirmed that the data is accessible, noting that obtaining data had been a challenge under the previous strategic plan.
      Mu noted that the strategic plan includes fathers and asked whether F5S is currently supporting any initiatives focused on fathers. Dickens responded that F5S is supporting the Shasta County Office of Education (SCOE) through its fatherhood engagement activities.
      The commissioners also discussed linking the Indicators of Progress to each Focus Area and incorporating this information into a table format.

3. **Close Public Hearing**
   The public hearing was closed at 3:10 p.m.

4. **Public Comment Period**
   There was no public comment.

5. **Consent Agenda** — **Action Item**
   Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:
   a. Minutes from January 21, 2026 Special Commission Meeting
   b. Minutes from February 23, 2026 Annual Commission Planning Day Meeting
   c. First 5 Shasta Financial Report FY 2025-26 (July-March) Budget to Actual
   d. First 5 California Annual Report FY 2024-25

   Motion to approve consent agenda:

Motion/Seconded: Plummer/Mu
Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
Nays: None
Motion: Approved

6. First Shasta Strategic Plan FY 2026-31 Action Item

   Motion to approve and adopt the Strategic Plan FY 2026-31 with amendment to the Indictors of Progress page with a table referencing the data and Focus Areas:
   Motion/Seconded: Plummer/Shanahan
   Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
   Nays: None
   Motion: Approved

7. First 5 Shasta Fiscal Year Budget 2026-27 Action Item
   a. Consider approval of budget for fiscal year 2026-27
      Motion to approve fiscal year budget 2026-27.
      Motion/Seconded: Sullivan/Plummer
      Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
      Nays: None
      Motion: Approved

   b. Consider approval of Long-Range Financial Plan
      Motion to approve the long-range financial plan.
      Motion/Seconded: Plummer/Cooper
      Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
      Nays: None
      Motion: Approved

8. Updated Funding Plan FY 2026-27 Action Item
   Staff reported that general changes to the grant cycles were needed to improve implementation and administrative efficiency.

   Motion to approve updated Funding Plan FY 2026-27.
   Motion/Seconded: Plummer/Shanahan
   Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
   Nays: None
   Motion: Approved

9. IMPACT Legacy Subcontracts for FY 2026-27 Action Item
   Dickens explained that the IMPACT Grant includes larger subcontracted amounts this year, requiring Commission approval in accordance with First 5 Shasta (F5S) internal policies, which mandate Commission approval for contracts exceeding $25,000. Dickens noted that the subcontract amounts are fixed and allocated within the grant budget and are determined by the local leads and the consortium.

   Motion to approve IMPACT Legacy subcontracts for FY 2026-27.
   Motion/Seconded: Plummer/Bishop

Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
Nays: None
Motion: Approved

10. Help Me Grow Contract Renewal — Action Item

Dickens noted the continuation of the contract with the Shasta County Office of Education (SCOE) to support the implementation of Help Me Grow services in Shasta County.

Motion to approve contract to the Shasta County Office of Education in the amount of $90,000 for FY 2026-27.
Motion/Seconded: Plummer/Cooper
Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
Nays: None
Motion: Approved

11. Bright Futures Contract Renewal — Action Item

Dickens noted that the contract with Tri County Community Network for the Bright Futures program is up for renewal. The program provides family engagement services, parent education, and activities for children and families in eastern Shasta County. Dickens emphasized that, without First 5 Shasta (F5S) funding, these services would not be available in this region of the county.

Motion to approve contract with Tri County Community Network in the amount of $55,000 for FY 2026-27.
Motion/Seconded: Shanahan/Cooper
Ayes: Bishop, Cooper, Mu, Plummer, Shanahan, Sullivan
Nays: None
Motion: Approved

12. Parent Partner Program Contract Renewal — Action Item

Dickens reported that First 5 Shasta (F5S) is transitioning the Parent Partner Program contract with Raising Shasta to a fee-for-service model. She explained that, under the previous contract structure, Raising Shasta's reported data outcomes did not consistently demonstrate measurable results. As a result, F5S is moving to a model that ties reimbursement to documented services provided. Dickens noted that Raising Shasta may not expend the full $50,000 allocated under the contract.

Mu inquired about the specific changes F5S is requesting of Raising Shasta under the new contract. Poole explained that, rather than funding a staff position, F5S will require documentation of services delivered in order to receive payment.

Plummer expressed a desire to postpone approval of the contract until the June Commission meeting. He requested additional information regarding the data metrics previously reported by Raising Shasta, as well as the proposed scope of work and implementation plan moving forward.

The Commission agreed to table consideration of the contract and place the item on the agenda for the June Commission meeting.

13. Reports
    a. Admin Ad Hoc

b. Evaluation and Advisory Committee
   Condrey provided a report on the discussion topics from the March Evaluation Committee meeting. The meeting included a presentation on dental health that reviewed relevant data and trends. Condrey also presented an overview of current First 5 Shasta (F5S) grants and the focus areas addressed through those grant-funded programs.

c. Executive Director
   Dickens thanked staff and Commissioners for their participation and support of the State of Early Childhood event held the previous Friday. She acknowledged the team's involvement in making the event successful. Dickens also provided an update regarding the hand mural that was painted over by the owner of the neighboring building and discussed the legal considerations and potential next steps related to the situation. Additionally, Dickens informed the Commission of a potential grant opportunity to support infant mental health services.

d. Commission
   Mu informed the Commission that the measles outbreak had officially ended as of March. Bishop announced that a Community Safety Fair would be held at Sequoia Middle School on April 29 at 4:30 p.m. The event will feature information on a variety of safety topics, including water safety and fire safety. Bishop also noted that the fair will include the rollout of a countywide grid system designed to improve emergency response and communication during emergencies.

   The commission went into closed session at 4:35 p.m.

14. **Adjournment to Closed Session**
    Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:
    a. Public Employee Performance Evaluation (G.C. 54957)
       i. Title: Executive Director

The meeting was adjourned at 4:39 p.m.

Submitted by,

Tristen Grantham
Administrative Coordinator