

Location of Meeting: First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

Topic: First 5 Shasta Public Hearing Commission Meeting

Time: June 22, 2026, 2:30 PM Pacific Time

1. Call to Order

Welcome and Introductions by Cindy Bishop, Chair.

The meeting was called to order at 2:33 p.m.

Commission

Cindy Bishop
Brian Cole
Elisabeth Cooper
Jame Mu
Kevin O'Rorke
Tara Shanahan

Staff

Wendy Dickens
Elizabeth Poole
Nicole Godman
Tia Diaz
Jackie Scott

Public

2. Public Comment Period

No public comments were received.

3. Consent Agenda

Action Item

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:

- Minutes from April 27, 2026 Public Hearing Commission Meeting
- First 5 Shasta Financial Report FY 2025-26 (July-May) Budget to Actual

Motion to approve the consent agenda:

Motion/Seconded: O'Rorke/Cole

Ayes: Bishop, Cole, Cooper, Mu, O'Rorke, Shanahan

Nays: None

Motion: Approved

4. Staff Highlights

- California Department of Food and Agriculture Grant
Staff highlighted national recognition received through the California Department of Food and Agriculture Grant program. In partnership with UC Cooperative Extension, the Early Childhood Care training initiative was recognized as one of the top programs in the nation. During the grant period, more than 10,600 servings of fresh fruits and vegetables were distributed to family childcare providers, representing approximately \$11,800 in produce and over 5,300 pounds of fresh food delivered to participating sites. Scott will present final Phase III grant data to the Commission upon project completion.
- Week of the Young Child 2026
Staff shared highlights from the Week of the Young Child celebration, recognizing successful community engagement activities that promoted early childhood education and family participation throughout Shasta County.

5. Parent Partner Program Contract Renewal

Action Item

The contract was revised from a fixed funding model to a fee-for-service reimbursement structure to better align payments with services delivered and improve program sustainability. The updated scope of work places greater emphasis on family engagement, parent education, and support services while reducing intensive case management responsibilities. Poole will oversee implementation of the fee-for-

service contract and ensure services and invoicing align with contract requirements. Invoices will be processed according to the approved fee-for-service schedule.

Motion to approve the contract renewal of the Parent Partner Program with Shasta County Child Abuse Prevention Coordinating Council dba Raising Shasta for FY 2026–27 in an amount not to exceed \$50,000.

Motion/Seconded: O’Rorke/Mu

Ayes: Bishop, Cole, Cooper, Mu, O’Rorke, Shanahan

Nays: None

Motion: Approved

6. Reports

a. Admin Ad Hoc

Staff provided updates on several organizational initiatives, including implementation of new community grant opportunities beginning July 1. These include:

- Good Neighbor Grants (\$500–\$1,000)
- Community Activity Sponsorship Grants (\$1,000–\$3,000)
- Project Grants (\$5,000–\$10,000)
- PCA Community Advocacy Grants (\$500–\$5,000)

Nicole also reported that the agency is transitioning its accounting system to QuickBooks Online, which may temporarily delay processing of fiscal requests.

b. Evaluation and Advisory Committee

At the last Evaluation and Advisory committee updates were shared regarding current evaluation activities and community engagement efforts. Dr. Mu will contact Summer Ross regarding participation in the Integrative Medicine Program. Jordan Heberlain presented the Father Effect Initiative, highlighting efforts to increase father engagement through coordinated community partnerships and inclusive family support practices.

c. Executive Director

Dickens reported on several strategic initiatives, including continued implementation of the agency’s Strategic Plan. Diaz will develop a one-page Strategic Plan summary with an accompanying QR code linking to the agency website for use at community events, presentations, and City Council meetings. Planning is also underway for a community town hall focused on Positive Childhood Experiences, with efforts to include Jordan Heberlain as a featured speaker on father engagement. Commission members received partner updates, including information from Head Start regarding a successful audit and changes within the WIC program.

d. Commission

Commissioner Brian Cole announced his resignation from the Redding Police Department, effective July 6, to accept the position of Chief Operating Officer at Sentinel-4, a private organization serving adults with disabilities through California’s Self-Determination Program. Commissioner Cole expressed his appreciation for serving on the F5S Commission and indicated his desire to continue his Commission service, pending eligibility in his new role.

The meeting was adjourned at 3:12 p.m.

Submitted by,

Tristen Grantham
Administrative Coordinator