

**Location of Meeting:** First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

**Topic:** First 5 Shasta Special Board Meeting

**Time:** January 17, 2024, 2:30 PM Pacific Time

## 1. Call to Order

Welcome and Introductions by Brian Cole, Chair.

The meeting was called to order at 2:37 p.m.

### Commission

Joe Ayer  
Cindy Bishop  
Brian Cole  
Elisabeth Cooper  
James Mu  
Kevin O'Rorke

### Staff

Wendy Dickens  
Elizabeth Poole

### Public

## 2. Public Comment Period

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the board on any matter within the board's subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the board, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the board from taking action or discussing the item unless it is already on the agenda.

### **Board Recusal Reminder**

All board members are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

## 3. Minutes from December 09, 2024 Board Meeting

### **Action Item**

**Motion to approve minutes from December 09, 2024.**

**Motion/Seconded:** Cole/Ayer

**Ayes:** Ayer, Bishop, Cole, Cooper, Mu, O'Rorke

**Nays:** None

**Motion:** Approved

## 4. Board Election of Officer

### **Action Item**

The board needs to appoint a secretary/treasurer to the First 5 Shasta, Inc. Dickens noted that the bylaws state the secretary of the Commission is also the secretary/treasurer of the board, however approval should still happen.

**Motion to approve Joe Ayer as Secretary/Treasurer of First 5 Shasta, Inc.**

**Motion/Seconded:** Cole/Ayer

**Ayes:** Ayer, Bishop, Cole, Cooper, Mu, O'Rorke

**Nays:** None

**Motion:** Approved

The meeting was adjourned at 2:43 p.m.

Submitted by,

Tristen Grantham