

**Location of Meeting:** First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

**Topic:** First 5 Shasta Commission Meeting

**Time:** April 25, 2022, 02:30 PM Pacific Time (US and Canada)

## 1. Call to Order

Welcome and Introductions by Brian Cole

The meeting was called to order at 2:33 p.m.

In attendance:

### **Commission**

Kathy Barry  
Joe Ayer  
Brian Cole  
Joe Chimenti  
Karen Ramstrom  
Cindy Dodds  
Cindy Vogt

### **Staff**

Wendy Dickens  
Elizabeth Poole  
Doug Woodworth  
Tia Luntey  
Megan Johnson  
Alexis Duffy  
Madalyn Peterson

### **Audience**

Eythana Miller  
Renee Menefee  
Michelle Escobar  
Kurt Swanson  
Teresa Urricelqui

## 2. Public Hearing

### a. [First 5 California 2020-2021 Annual Report](#)

Doug Woodworth presented the data from First 5 California's FY 20-21 Annual Report.

## 3. Close Public Hearing

Closed at 2:43 p.m.

## 4. Public Comment Period

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the Commission on any matter within the Commission's subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the Commission, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

Renee Menefee, Shasta County Office of Educations Early Childhood Services Executive Director, discussed UPK and UTK, the new grade coming to California. Menefee explained that private childcare providers have already expressed concern regarding how this change will increase the cost of services and affect the workforce in Shasta County. Menefee explained how Shasta County Office of Education is working with First 5 Shasta to support infant toddler care and provide a scholarship program to help combat this workforce issue.

Kurt Swanson, Director of Operations at Early Childhood Services, discusses the expansion of their facility. The addition to their Hilltop campus includes two inclusion preschool classrooms. Expected completion date of August 31<sup>st</sup>.

Alexis Duffy, with First 5 Shasta (F5S), provided an update on Quality Counts North State and how they are preparing for UPK and UTK, including infant and toddler care training and professional development.

Eythana Miller, with Shasta Family YMCA, discussed how F5S has helped to furnish and revitalize an old room at the YMCA. The room is now being used to provide enrichment classes to children ages 2 to 5. Miller also discussed the other events and activities that F5S has helped provide at the YMCA.

Megan Johnson, with F5S, invited the commission and community to Champions for Children, a large-scale community event on Saturday, June 25<sup>th</sup> that connects families with children ages 0 to 8 to

resources within the community.

Michelle Escobar with KIXE thanked F5S for their ongoing support and discussed many of the events F5S has funded.

Teresa Urricelqui with the City of Redding discussed the Grasshopper Sports Program where children get to participate and learn to play sports with their parents. The program currently serves 150 children. The City of Redding thanked First 5 Shasta for their continuous funding and support.

## Commissioner Recusal Reminder

All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

- 5. Consent Agenda** **Action Item**
- Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later in the agenda.
- a. Consider Approval of Minutes from February 28, 2022 Commission Meeting
  - b. First 5 Shasta Financial Report FY 2021-2022, July-March (Budget to Actual)
  - c. [First 5 California 2020-2021 Annual Report](#)
- Motion to approve Consent Agenda:**  
**Motion/Seconded:** Dodds/Ayer  
**Ayes:** Barry, Ayer, Cole, Chimenti, Ramstrom, Dodds, Vogt  
**Nayes:** None  
**Motion:** Approved
- 6. First 5 Shasta Budgets** **Action Item**
- a. Consider Approval of First 5 Shasta FY 22-23 Budget
  - b. Approve First 5 Shasta's Long Range Financial Plan
- Motion to approve the budget and long-range financial plan:**  
**Motion/Seconded:** Chimenti/Vogt  
**Ayes:** Barry, Ayer, Cole, Chimenti, Ramstrom, Dodds, Vogt  
**Nayes:** None  
**Motion:** Approved
- 7. 2022 Commission Calendar Revision** **Action Item**
- Motion to approve the calendar revision:**  
**Motion/Seconded:** Ayer/Chimenti  
**Ayes:** Barry, Ayer, Cole, Chimenti, Ramstrom, Dodds, Vogt  
**Nayes:** None  
**Motion:** Approved
- 8. [First 5 Shasta 2019-2024 Strategic Plan Review](#)**
- Dickens reviewed First 5 Shasta's 2019-2024 Strategic Plan and discussed the options for updating or renewing the Strategic Plan as we near the end of the current strategic plan in 2024. Ayer asked if F5S found added value when bringing in an outside consultant to help create the Strategic Plan. Dickens and Poole described how the consultants did add value to process and the group decided to have a further conversation on how to proceed with the next strategic plan at the Commission planning day.
- 9. Commission Renewals 2022**
- a. Kathy Barry, Kevin O'Rourke, Cindy Vogt

All parties confirmed commitment for January 2022 Commission seat renewals.

## 10. Reports

### a. Admin Ad Hoc Committee

Cole stated that the Admin Committee discussed F5S sending out an RFA for a new audit company and an RFA for updating the F5S Website. Additionally, the Admin Committee discussed building updates, the F5S Staff Retreat, and Proclamations for Week of the Young Child.

### b. Evaluation & Advisory Committee

Ramstrom mentioned that the Evaluation & Advisory Committee discussed Launch data and the ACE dashboard.

### c. Executive Director

Dickens reminded the group about the Commission Planning Day on May 23rd, choice of headshot photo, and the work being done for the childcare facility in Anderson that was recently destroyed in an accident. Dickens attended First 5 Association Advocacy Day and the flag raising ceremony for Child Abuse Prevention Month last week.

### d. Commission

Cole provides an update on the Redding Police Department, including new hires and incentives to encourage laterals to apply for open positions. Barry discussed the new Pathways to Hope teen center near Enterprise and the many possibilities for the space.

## 11. Adjournment to Closed Session:

Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- a. Public Employee Performance Evaluation (G.C. 54957)
  - Title: Executive Director

Adjourned to close session at 4:07 p.m. Closed session ended at 4:30 p.m. During closed session the Commissioners talked about how to do a short version of Executive Director evaluation and on years with step increases there being a longer version.

Submitted By:

Tia Luntney  
Administrative Assistant